



Four different open positions for consulting work of a self-employed nature on the project "TECHNICAL ASSISTANCE ON STRENGTHENING THE REGULATORY FRAMEWORK OF THE WATER SECTOR IN VIETNAM" funded by Italian Cooperation Agency - AICS

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CIMA Research Foundation is a non-profit research Organization that promotes the study, scientific research, technological development, and higher education in engineering and environmental sciences. CIMA is active in the fields of civil protection, risk reduction, climate change impact, public health, and aquatic and terrestrial ecosystems conservation.

CIMA Research Foundation is opening four (4) temporary positions for local experts in Vietnam within the framework of the project "Technical Assistance on strengthening the regulatory framework of the water sector", funded by the Italian Agency for Development Cooperation (AICS), Hanoi Office.

The initiative addresses the specific request made by the Vietnamese Ministry of the Environment and Natural Resources (MoNRE) to AICS-Hanoi, to receive technical assistance in order to support the Vietnamese Department of Water Resources Management (DWRM), on strengthening the regulatory framework regarding the water resources management, through:

- the formulation of specific recommendations regarding early warning systems regarding floods and drought – based on the Italian experience and after the development of a pilot case at local level.
- support the engagement of national institutions, civil society, private sector and development actors around the topics of early warning systems (EWS), flood and drought management, mitigation and adaptation processes to climate change, and decision support approaches for water resource management, also considering the recently approved Water Law in Vietnam.

Position 1: Expert Liaison/Facilitator

Duties:

- work closely with the CIMA and MoNRE teams.
- ensure that administrative procedures and documentation regarding his/her activities are carried out according to the program guidelines required by CIMA and AICS.
- draft minutes of the meetings.
- assist the Team Leader in drafting project reports, work plans and any other relevant administrative documents.
- inform the Team Leader of possible synergies with other ongoing national and international initiatives.
- deal directly with local stakeholders and suppliers to organize visits and workshops.

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- support CIMA in translating/interpreting from Vietnamese to English and vice versa during and in the preparation of activities.
- coordinate the pilot case activities.
- organize the logistics of the activities on the pilot case.

Position 2: Expert in Hydrological Dynamics in Vietnam

Duties:

- identify, together with colleagues from CIMA and MoNRE, the most suitable pilot location to develop a specific hydrological analysis.
- collect suitable hydrological data and support the hydrological analysis
- develop and maintain close working contacts with national level and local level institutions.
- participate and support the two stakeholder workshops foreseen by the project
- assist the Team Leader in drafting project reports, work plans and any other relevant documents.
- inform the Team Leader of possible synergies with other ongoing national and international initiatives.
- support CIMA in translating/interpreting from Vietnamese to English and vice versa in matters related to their own reports.

Position 3: Expert in Civil Protection and Integrated Water Resources Management in Vietnam

Duties:

- identify, together with colleagues from CIMA and MoNRE, the fundamental regulatory framework inherent to early warning systems, water governance and flood and drought management in Vietnam.
- identify, together with colleagues from CIMA and MoNRE, the national and local institutions involved, and which have legal responsibilities regarding early warning systems, water governance and flood and drought management in Vietnam
- support the participation of key stakeholders during project's workshops by presenting and promoting project's goals and mission at different institutions.
- develop and maintain close working contacts with central and local Vietnamese institutions, identified as key stakeholders.
- support CIMA in translating/interpreting from Vietnamese to English and vice versa in matters related to their own reports.

Position 4: Expert in Stakeholder Engagement with experience in Civil Protection and water-related disaster risk management in Vietnam

Duties:

- identify, together with colleagues from CIMA and MoNRE, key and other relevant stakeholders for project's activities.
- support CIMA experts to identify the main entry points for the integration of the project with national development plans, policies and other complementary projects in the region.

- co-coordinate the two stakeholder workshops to be organized in the country in 2024 and 2025.
- work closely with liaisons expert to support the logistics of visits and workshops.
- develop and maintain close working contacts with the central and local Vietnamese institutions and with local communities of the pilot areas, identified as key stakeholders.
- identify the demands of multi-sector stakeholders in early warning systems, water governance and flood and drought management in Vietnam.
- support CIMA in translating/interpreting from Vietnamese to English and vice versa in matters related to their own reports.

Experience

For all positions described above, the candidates are expected to:

- demonstrate technical and professional experience working in the Vietnamese context regarding the positions announced.
- proficiency in written and spoken English.
- native written and spoken Vietnamese.
- experience and knowledge on civil protection and early warning systems, water governance and floods and droughts management in Vietnam.
- strong communication and interaction skills with national and local institutions and with local communities of the study area.
- strong computer skills with proven experience of using Office tools (Word, Excel, Power Point etc.).
- experience of working in multi-cultural environments with high level participation.
- time flexibility: CIMA undertakes to request work during normal office hours. However, since the project is managed by Italians residing in Italy, which operates in a different time zone from Vietnam, it is necessary for the local experts to guarantee flexible working hours.

Education

Candidates should have a combination of academic merits with at least 3 years of relevant professional experience.

Languages

All candidates must have full proficiency in written and spoken English and Vietnamese.

The following experience/knowledge will be considered an asset:

- experience working with exercises in the field of Disaster Risk Management and/or Crisis Management with national or local institutions
- knowledge of the Italian early warning system and disaster management structure
- experience with volunteer organizations and/or Civil Society Organizations involved in civil protection/water-related disaster initiatives in Vietnam



Profiles

Candidates must possess a high level of professional and personal maturity together with an ability to establish and maintain effective working relationships with team leaders, programme managers, partner organizations, experts as well as external partners.

Candidates have an outgoing personality and enjoy working in a multi-cultural environment, show initiative and flexibility, are solution-oriented and feel comfortable working in a high-tempo working environment. Candidates have a sense of structure and accuracy and respect and act according to the mandate and core values of CIMA Research Foundation.

Social qualities such as responsive communication and interpersonal skills are considered essential. Cultural and gender sensitivity are required for these positions.

Selection Process

Interested candidates should submit their motivation letters and CVs highlighting their working experience and qualifications to the email **ricerca.personale@cimafoundation.org** (cover letter and reference letters can be submitted too) by **06 September 2024** by 11.59 pm (CET) Specify "Researcher TECHNICAL ASSISTANCE position A or B or C or D".

The start of activity is expected to start in September 2024

The selection will be conducted internally between DWRM (MoNRE) and CIMA during September 2024. The selection of candidates will be based on the following ranked criteria:

- previous professional experience, demonstrated by their CVs and reference contacts
- fulfillment of the required skills regarding early warning systems, water governance and floods and drought management
- language skills

Contractual conditions

Candidates will be hired for an equivalent of 260 working days between September 2024 and November 2025. Candidates will be required to perform their duties in distinct, non-consecutive periods throughout the contract duration.

Contract and Payments

Contracts will be agreed, in accordance with Italian Legislative Decree 36/2023, and signed with each candidate for the whole project implementation period (September 2024 – November 2025). The compensation for each candidate will be **€ 13.750,00** for 260 working days, inclusive of all taxes and all other expenses.

This agreement is a service contract **for consulting work of a self-employed nature that cannot qualify as an employment contract.**

Consultants shall invoice CIMA in three installments:



- 30% upon signature of the contract (indicatively September 2024).
- 30% at the midpoint of the implementation period (indicatively April/May 2025).
- 40% upon conclusion of activities (November 2025).

Payments will be made within thirty (30) days from the date the invoice and after approval from the candidate's supervisor (CIMA expert) regarding the activities completed.

Any questions can be directed to Dr. Isabel Gomes:
isabel.gomes@cimafoundation.org

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Please be advised that this is a request to apply and in no way commits CIMA Research Foundation to the procurement of goods or services.

Savona, 30 July 2024

Manager Director

Luisa Michela Colla

A handwritten signature in cursive script, reading 'Luisa Michela Colla'.