



PUBLIC NOTICE FOR EXPRESSION OF INTEREST

Direct award procedure pursuant to article 1, paragraph 2, letter a) of Italian Law 120/2020 and subsequent amendments, for the selection of the economic operator entrusted with the supply of After Effects operation.

This market investigation is launched in order to identify, in compliance with the principles of free competition, equal treatment, non-discrimination and transparency, the economic operators interested in participating in this procedure.

1. **SUBJECT OF THE CONTRACT:** After Effects adjustments of a project explanation video for a HORIZON 2020 funded project. It is based on an already developed style and basically already animated. A detailed elaboration of the movement sequences is required.
2. **MAXIMUM AMOUNT:** EUR 1.000,00 VAT excluded.
3. **DURATION OF THE CONTRACT:** 2 days.
4. **EVALUATION CRITERIA:** The assignment will take place following the comparison of the estimates received on the basis of economic convenience for the CIMA Foundation.
5. **SHORT DESCRIPTION OF THE TECHNICAL SPECIFICATIONS OF THE PROCUREMENT:**
 - professional elaboration of smooth motion sequences of an already designed animation in After Effects (knowledge of morph function in AE, and in implementation of Adobe Illustrator content in AE)
6. **MINIMUM ADMISSION REQUIREMENTS:** Expressions of interest to participate can be presented by economic operators referred to in Article 45 of Legislative Decree 50/2016 and subsequent amendments who, at the date of the invitation letter, are in possession of the following requirements.
 - **General requirements:** Requirements provided for by the EC Directive 2014/24 / EU on financial and professional obligations (with particular reference to article 57 of the same Directive) and can, therefore, be awarded contracts by public bodies.
 - **Professional suitability requirements:** Enrolled in the register of companies of the Chamber of Commerce, Industry, Crafts and Agriculture or in the register of provincial commissions for crafts, or with the competent professional associations in accordance with the rules and regulations of the country of residence. Proof of such enrollment can be either a certificate of enrollment or by sworn statement or according to the procedures of your country. It is understood that the request for expression of interest does not replace any declaration or proof of possession of the requirements for the assignment of the service.

The requirements will be requested in the invitation to submit an offer and verified by the CIMA Foundation during the procedure.



7. PROCEDURE FOR THE PRESENTATION OF EXPRESSIONS OF INTEREST: The expression of interest, drawn up in the form attached to this notice (attachment A), must be sent to the following address: CIMA Foundation via Magliotto, 2 - 17100, Savona (Italy), Email: selezioni@cimafoundation.org

It must be signed by the legal representative of the economic operator, attaching a copy of the signatory's identification document and must be sent by email. The subject of the e-mail should be: **"Expression of interest in supplies video I-Change Project"**, CIMA Foundation declines all responsibility for sending / transmitting or other problems, of any nature, which may prevent the delivery of the aforementioned documentation within the deadline indicated below.

8. DEADLINE FOR SUBMITTING THE EXPRESSION OF INTEREST: **05 May 2022 at 13:00 p.m.**
9. CLARIFICATION REQUESTS: For information and clarifications please contact: tatiana.perrone@cimafoundation.org Applications can be submitted **no later than 02 May 2022 at 14:00 p.m.** The answers to the questions will be published only, anonymously, on the CIMA Foundation website in the same place of publication of the present expression of interest.
10. PROCESSING OF PERSONAL DATA: With this document, CIMA Foundation is authorized to process the personal data of the subjects involved in the relationship referred to in the subject, exclusively for the purpose of carrying out the same, pursuant to art. 13 of Legislative Decree 196/2003 (EU Reg. 2016/679). The data will be collected, processed and stored by the CIMA Foundation preferably in digital format, through the systems owned or placed under its control but owned by third parties, with which the Foundation has entered into suitable agreements to ensure adequate technical standards of protection. The maximum data retention time will not exceed two years from the termination of the relationship. The data controller is the CIMA Foundation.
11. FURTHER CLARIFICATION: This notice, aimed at market research, does not constitute a contractual proposal and does not in any way bind Fondazione CIMA, which will be free to initiate other procedures. CIMA Foundation reserves the right to interrupt the procedure initiated at any time, for reasons of its exclusive competence, without the applicants being able to assert any rights, even in the hypothesis that the number of operators expressing an interest does not guarantee an effective competition and the possibility of compliance with the principle of cost-effectiveness for the Foundation. It should be noted that the subsequent procedure will be carried out pursuant to article 1, paragraph 2, letter a) of the Italian Law 120/2020, with a request for a quote from the competitors identified as a result of this investigation. CIMA Foundation may proceed to send the request for an estimate even in the presence of a single valid expression

Person in charge of this procedure: Dott.ssa Luisa Michela Colla

This notice is published on the institutional website of Fondazione CIMA - section "Avvisi e Bandi Aperti/Notices and Open Calls".

Savona, 28 April 2022

Managing Director

Luisa Michela Colla

A handwritten signature in black ink, appearing to read 'Luisa Michela Colla'.